

Velammal College of Engineering & Technology (Autonomous), Madurai

Department of Information Technology

Placement Details

Batch: 2018-2022

AY: 2021-2022

Sl. No.	Name of the students placed	Enrollment No	Name of the Employer	Appointment letter reference no. with date	Page No.
1	Aakash Manikandan T	913118205001	Sify Technologies Limited, Chennai	30.08.2021	1
2	Aashvina R O	913118205002	Accenture Solutions Pvt Ltd, India	C10948907/04.09.2022	12
3	Arjun kumar A S	913118205006	Cognizant Technology Solutions, India, Pvt Ltd.	19639513/09.03.2022	21
4	Ayyappan D	913118205007	Perficient India Pvt Ltd., Chennai	16.03.2022	30
5	Bagadeeshkumar P	913118205008	Cognizant Technology Solutions, India, Pvt Ltd.	19781608/14.04.2022	38
6	Charulatha J	913118205009	Cognizant Technology Solutions, India, Pvt Ltd.	19549922/14.04.2022	40
7	Daithiya sudan K S	913118205010	Light and Wonder	SGI/OL/2022/372/08.08.2022	42
8	Dhanush kumar T	913118205011	Perficient India Pvt Ltd., Chennai	16.03.2022	52
9	Dhivya B S	913118205012	TATA Consultancy Services, India	TCSL/DT20206471350/Chennai/04.11.2021	60
10	Dhivya S	913118205013	Mindtree	12.04.2022	76
11	Dhivyalakshmi K B	913118205014	Cognizant Technology Solutions, India, Pvt Ltd.	19641370/11.04.2022	95
12	Evin paul daniel	913118205015	Cognizant Technology Solutions, India, Pvt Ltd.	19641395/10.04.2022	97
13	Ganapathy subramanian S	913118205016	Presidio Cloud Solutions, Chennai, India	18.05.2022	99

14	Harshinii S A	913118205020	Accenture Solutions Pvt Ltd, India	C10948743/04.09.2022	104
15	Kabilan S	913118205021	Cognizant Technology Solutions, India, Pvt Ltd.	19641398/11.04.2022	107
16	Kamesh babu S V	913118205022	ADP, Chennai	08.04.2022	116
17	Kaveri shankar M	913118205023	Cognizant Technology Solutions, India, Pvt Ltd.	19639504/09.03.2022	120
18	Lakshmi prabha R	913118205024	Temenos India PVT LTD	24.05.2022	122
19	Letchu karthick S	913118205025	Equitas Small Finance Bank Ltd.	2829167/25.02.2022	124
20	Monika S	913118205026	Accenture Solutions Pvt Ltd, India	C10948906/04.09.2022	128
21	Nainar Mohamed N	913118205028	ZOHO Corporation Pvt. Ltd, India	07.09.2022	137
22	Nishanth S	913118205031	ZOHO Corporation Pvt. Ltd, India	30.11.2021	138
23	Nithin sri S P S	913118205032	Infosys	HRD/FINALSEMTRG/2022/1003163618/31.01.2022	144
24	Priya P M	913118205033	SecureKloud Technologies Limited	25.07.2022	147
25	Priyanivethitha S	913118205034	Cognizant Technology Solutions, India, Pvt Ltd.	19641401/10.04.2022	162
26	Radha S	913118205035	TATA Consultancy Services, India	TCSL/DT20206469958/Chennai/04.11.2021	164
27	Radha krishnan L	913118205036	Cognizant Technology Solutions, India, Pvt Ltd.	19641372/11.04.2022	166
28	Rahul K	913118205037	Msys Tech India Pvt. Ltd.	21.01.2022	173
29	Reshma S	913118205039	Temenos India PVT LTD	24.05.2022	201
30	Reyma I	913118205040	Accenture Solutions Pvt Ltd, India	C10948909/04.09.2022	203
31	Roshini N B	913118205041	Prismic TECH LABS	30.05.2022	212

32	Sakshi jain S	913118205042	Sify Technologies Limited, Chennai	30.08.2021	216
33	Saraswathi M	913118205044	Infosys	HRD/NOBA/1004309738/1 1.06.2022	227
34	Selwin landis N	913118205045	ZOHO Corporation Pvt. Ltd, India	02.08.2022	235
35	Shanmuga priya S	913118205047	Cognizant Technology Solutions, India, Pvt Ltd.	19639254/12.04.2022	241
36	Shriraam K	913118205048	ZOHO Corporation Pvt. Ltd, India	09.05.2022	243
37	Siva E	913118205049	ADP, Chennai	22.07.2022	249
38	Suja priya S	913118205053	Cognizant Technology Solutions, India, Pvt Ltd.	19781609/13.04.2022	253
39	Sweatha R	913118205054	Cognizant Technology Solutions, India, Pvt Ltd.	19639252/12.04.2022	255
40	Tharun T S	913118205056	ADP, Chennai	08.04.2022	257
41	Varsha M N	913118205057	Cognizant Technology Solutions, India, Pvt Ltd.	19935308/28.01.2022	261
42	Vengadesh K S	913118205058	ZOHO Corporation Pvt. Ltd, India	07.12.2021	270
43	Yogamathi A	913118205060	AtoS Global IT Solutions and Service Pvt. Ltd.	10.12.2021	276

Jes/25/11/23

Placement Incharge

Mr.S.Jegadeesan

[Signature]
HoD/IT 25/10/23

Dr.R.Kavitha

[Signature]
Principal 25/11/23

Dr.P.Alli



07-Jan-2022

Arjunkumar A S
B.Tech Information Technology
Velammal College of Engineering and Technology, Madurai

Dear Arjunkumar A S,

Further to our Letter of Intent / Offer for the position of Programmer Analyst Trainee / Programmer Analyst aligned to the hiring category and in response to your subsequent confirmation for Internship Program with us, we are pleased to offer you an Internship with us for **a period of 3 to 6 months**, starting Dec 2021.

During this period, you will be provided with a stipend of INR 12,000 per month equated to the planned duration of the Internship curriculum and will be paid only subject to successful completion of milestones as defined in the curriculum prior to the monthly stipend processing window for a given month based on your performance and attendance.

Actual commencement of Internship dates and duration would be shortly communicated to you and the internship would be based on the business demand aligned to your skill tracks.

Though Cognizant Internship being a pre- requisite skill and capability development program, it does not guarantee employment. However, the successful completion of internship will form a critical part of your employment with Cognizant if an opportunity arises in future.

You will undergo a learning curriculum as per the learning track assigned to you. The learning path will include in-depth sessions, hands on exercise and project work. There will also be series of webinars, quizzes, SME interactions, mentor connects, code challenges, assessments etc. to accelerate your learning. The outcome during Internship would be monitored through formal evaluations.

Prior to joining on the rolls of Cognizant, you must have successfully completed the prescribed Internship program. In the event of unsatisfactory Internship, Cognizant reserves rights at its sole discretion to revoke its employment offer.

Please also note that:

- The Internship timings would be for 9 hours per day from Monday through Friday aligned to the working timings followed in Cognizant
- Interns are covered under Cognizant's calendar holidays of the respective location of internship and you would need to adhere with minimum attendance requirements. Prior approvals are must towards any unavoidable leave or break requests during the program.
- There would be zero tolerance to plagiarisms and misconduct during the internship. Any such incident reported will lead to immediate cancellation of internship without any notice.
- You would be required to ensure timely completion and submission of assignments, project work and preparation required prior to the sessions.
- You may be required, to travel to other locations within India if there is a business need as per your internship program
- Cognizant reserves rights regarding IT infra as applicable and access to information and material of Cognizant during the internship period and may modify or amend the Cognizant GenC program terms and conditions from time to time
- Stipend payment will be done for the prescribed Internship Curriculum period only and no additional payment will be done for any delay in completion.
- Attendance and successful completion of Milestone(s) are the eligible factors for processing stipend payment and tenure spent will not guarantee your monthly stipend payment.

At the time of your reporting for the internship, you will be required to sign a Non - Disclosure Agreement with the company. During the course of your Internship and after completion of the same, you are required to maintain strictest confidentiality with respect to company proprietary or products that you access or come into contact with, during your project as an Intern, at all times as per our Policy. Use of company proprietary information or products shall not be made without prior permission from the concerned authority. Any breach of information security will be dealt as per Company Policy.

You will also be required to submit the following documents at the time of reporting;

- Photocopy of your Passport & Visa
- Photocopy of your Certificates / Mark Sheets in support of your Educational Qualification(s)
- 2 Passport-size photographs
- Pan Card
- Aadhar Card
- Personal individual bank account from a nationalized bank for processing stipend

Please do not hesitate to call us for any information you may need.

We wish you good luck.

Yours sincerely,
For **Cognizant Technology Solutions India Pvt. Ltd.**,



Maya Sreekumar
Vice President - Human Resource

I accept the terms and conditions of the internship program as mentioned above.

Signature: *Arjun Kumar A S*

Date: 10.01.2022



INTERNSHIP OFFER LETTER

16-03-2022

Dear Ayyappan Durai Raj,

On behalf of Perficient India, we are pleased to offer you an Internship opportunity for a period starting from 21-03-2022 to 20-09-2022 reporting to Parvez Maideen. We are confident you will find Perficient to be an excellent company in which to invest your time, talents, and energy. Perficient invests in our people through training, the opportunity to work with advanced technologies, and to work with other creative people. You will make a great addition to the talented team that is building Perficient into one of the leading technology management consulting firms in the World.

On successful completion of the Training / Probation period, your employment with the company will stand confirmed subject to the Terms and Conditions as per rules, regulations and policies of the Company.

You will be paid INR. 27000/- as stipend during Internship period which will be paid after deducting PF and applicable taxes. On your joining, you are expected to enter into an agreement, which specifies the details of the scope, terms and conditions of your employment, the necessary training and the contractual obligation to be with Perficient India Pvt. Ltd. (Refer Indemnity Bond).

The terms and conditions of this offer letter shall remain confidential and are not to be disclosed to any third party. To confirm please send your acceptance of the offer to GDCCHennaiHR@perficient.com on or before 17-03-2022. We request you to please carry a signed copy of the offer letter & other required documents (Annexure 1) on the day of your joining.

You will be going through various training including project shadowing during your probationary period. You are expected to complete assigned activities successfully.

Expected behavior: Attention to detail is required; Dependable and Commitment

Please review and sign to confirm acceptance no later than close of business on 17-03-2022. Sincerely,
Gayathri Hariharan

Director – Human Capital Management

I accept the above offer, and will begin on:

Signature: -----

Signature: -----

PERFICIENT INDIA PRIVATE LIMITED

Perficient Tower, Plot No: A17 & A 18, Thiru Vi Ka Industrial Estate, Guindy, Chennai – 600 032.
Phone: 9551650494 / 9551650496 || URL: www.perficient.com CIN NO: U72200TN2002PTC049576

Terms and Conditions

1. You will be working from Chennai, India. During the service, you will be liable to be transferred to any other location, department, function, establishment, or branch of the Company or its subsidiary, associate or affiliate Company. In such case, you will be governed by the terms and conditions of service applicable to the new assignment.
2. During the period of your employment with the Company, you will devote full time to the work of the Company. Further, you will not take up any other employment or assignment or any office, honorary or for any consideration, in cash or in kind or otherwise, without the prior written permission of the Company.
3. You will provide Perficient with any reports that are deemed necessary, including periodic summaries of your work-related activities and accomplishments.
4. Your designation may be changed at the discretion of the company depending on the work assigned to you.
5. Your performance will be reviewed annually. You may be eligible for an additional salary adjustment based upon accomplishment of goals and objectives as defined by your management team.
6. The working hours applicable to you will be the same as are observed depending upon your work place of posting and as amended from time to time. Further you should be prepared to work on any shift, as may be warranted by the Company's / Client's work requirement.
7. Your normal hours of work are from 0930 hrs to 1830 hrs Monday to Friday inclusive with a one hour lunch break. This accounts for 40 hours of minimum effective work per week. Depending on project contingencies, working hours for specific employees or groups of employees may be modified / altered from time to time.
8. If you are absent for a continuous period of 8 days leave without obtaining Manager's prior approval, your services will be terminated without notice.
9. You will not be eligible for any other benefits as offered to other Full-Time employees
10. **Probation Period:** You will be on probation/training for a period of **6 Months**, from the date of joining. Upon satisfactory performance during the probation/training period, your employment may be confirmed and accordingly communicated to you.
11. **NOTICE PERIOD:** Your services can be terminated by either party by giving to the other, a notice of 60 days in writing. The company however, reserves its right to terminate your employment by giving you salary for 60 days in lieu of the notice. The company reserves its right to recover an amount equivalent to 60 days salary on pro-rata basis if you fail to give to the company adequate notice of your intention to terminate your employment. Any termination by the Company for a cause will be without notice.
12. This offer of appointment is subject to successful background checks (which may include Criminal checks, Identity check, Education verification) being conducted either by Perficient or an appropriate third party, and the results of such background checks being favorable in Perficient's reasonable opinion. If this condition is not satisfied, then this offer of internship will be void or will

Signature: -----

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become void, on notice by Perficient. If the terms & conditions are acceptable to you, kindly send us an acceptance mail at the earliest and confirm your date of joining.

- 13.** On termination of employment, you will immediately give up to the company all correspondence, specifications, formulae, books, documents, market data, cost data, literature, drawings, effects or records, backup copies of programs source / data, etc. belonging to the company or relating to its business and shall not make or retain any copies of the items.

14. RESPONSIBILITIES

- a.** In view of your position and office, you must effectively, diligently and to the best of your ability perform all responsibilities and ensure results. There may be times when you will be expected to work extra hours to achieve the above when the job so requires. In this connection, you are required not to engage in activities that have or will have an adverse impact on the reputation / image and business of Perficient, whether directly or indirectly.
- b.** You will be required to undertake travel on Company work for which you will be reimbursed travel expenses as per the Company policy applicable to you.
- c.** Perficient is committed to ensure 'Integrity' in all aspects of its functioning. You are expected to comply with the policies of the Company including the Code of Business Conduct and other policies of the Company as they form an integral part of the terms of employment with Perficient. Consequently, you are required to understand the scope and intent behind these policies and to comply with the same. These Policies are updated / modified on a periodic basis and new Policies may be introduced and notified to employees from time to time and you will be required to comply with the same.
- d.** Consistent with (c) above, any matter or situation or incident that may arise that could potentially result, or has resulted, in any violation of the Policies or the terms of your employment, shall immediately be brought to the notice of your Business Unit Head.

Signature: -----

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GENERAL AGREEMENT

- a. We trust that you have not provided us with any false declaration or willfully suppressed any material information. If you have, you will be liable to be removed from service without any prior notice. Please note that you are required to inform us if there are any agreements, oral or written, which you have entered into and which may relate to or affect your commitments under this Agreement. You have been appointed on the presumption that the particulars furnished in your application and resume are correct. In the event, the said particulars are found to be incorrect or that you have concluded or withheld some other relevant facts or misconduct or non-performance, your appointment with the company shall stand terminated/cancelled without any notice.
- b. Your Internship terms may be specifically enforced legally, if required. In this connection, if any of the provisions of this Agreement are declared or found to be void or unenforceable due to any reason whatsoever, the remaining provisions of this Agreement shall continue in full force and effect.
- c. These Internship terms supersede and replace any existing agreement or understanding, if any, between Perficient and you relating to the same subject matter.
- d. You warrant that you are not prevented by a court or by any other administrative or judicial order from providing the services required under this agreement. In the event that you are not a citizen of the country of posting, you should have a valid work permit to work in the country of posting.
- e. Any of our technical or other important information which might come into your possession during the continuance of your service with us shall not be disclosed, divulged or made public by you even thereafter.
- f. Your Internship with Perficient will be on at-will basis, and no contract for any specific term or for any specific condition is to be implied. If at any time in our opinion, which is final in this matter you are found non-performer or guilty of fraud, dishonest, disobedience, disorderly behavior, negligence, indiscipline, absence from duty without permission or any other conduct considered by us deterrent to our interest or of violation of one or more terms of this letter, your services may be terminated without notice and on account of reason of any of the acts or omission the company shall be entitled to recover the damages from you.
- g. You will be responsible for safekeeping and return in good condition and order of all Company property, which may be in your use, custody or charge.

Name:

Signature.....

Date: __/__/__

Place:

Signature: -----

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CONFIDENTIALITY AGREEMENT

- a. During the term of your Internship, you will have access to confidential information of both Perficient and its customers. You will hold in trust, and not disclose to any party, directly or indirectly during your Internship with Perficient and thereafter, such confidential information. In consideration of the opportunities, training and access to new techniques and know-how that will be made available to you, you will be required to comply with the Confidentiality Policy of the Company. Therefore, please ensure that you maintain as secret and confidential all Confidential Information (as defined from time to time in the Confidentiality Policy of the Company) and shall not use or disclose any such Confidential Information except as may be required under obligation of law or as may be required by Perficient and in the course of your Internship. This covenant shall endure even after cessation of your Internship with Perficient (irrespective of the circumstances of, or the reasons for the cessation).
- b. In your work for Perficient, you will be expected not to use or disclose any confidential information, including trade secrets, of any former employer or other person with whom you have an obligation of confidentiality and by signing below you affirm that you have no conflicting obligations or non-compete agreements that would prevent you from working without limitation for Perficient.

ASSIGNMENT OF INTELLECTUAL PROPERTY

During your tenure with the Company you shall disclose and assign to Perficient as its exclusive property, all developments developed or conceived by you solely or jointly with others that are related to the Company's business or that results from work that you perform for the Company or using the Company's equipment, supplies or facilities and shall comply with the Policies of the Company in relation to Intellectual Property.

NON-COMPETE

In the course of your Internship with the Company you will be providing services to customers or clients of the Company during which process you would be handling sensitive information including but not limited to key customers of the Company, competitor information, customer sensitive information ('Confidential Information'). You acknowledge and recognize that Confidential Information available to you, if leaked, would cause irreparable harm to the Company and its protection is of utmost importance to the Company.

Name:

Signature.....

Date:___/___/___

Place:

Signature: -----

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CONFLICTS OF INTEREST

- a. You are required to engage yourself exclusively in the work assigned by PERFICIENT and shall not take up any independent or individual assignments (whether the same is part time or full time, in an advisory capacity or otherwise) directly or indirectly without the express written consent of your Business Unit Head.
- b. You shall ensure that you shall not, directly or indirectly, engage in any activity or have any interest in, or perform any services for any person who is involved in activities, which are or shall be in conflict with the interests of Perficient.
- c. The Conflict of Interest Policy also refers to the need on your part, during your Internship and for a period of one year from the cessation of your Internship with Perficient (irrespective of the circumstances of, or the reasons for, the cessation) not to solicit, induce or encourage:
 - i. Any employee of Perficient to terminate their Internship with Perficient or to accept Internship with any competitor, supplier or any customer with whom you have a connection.
 - ii. Any customer or vendor of Perficient to move his existing business with Perficient to a third party or to terminate his business relationship with Perficient.
 - iii. Any existing employee to become associated with or perform services of any type for any third party.
 - iv. In case of any conflict or doubt, please discuss the matter with your HR, to understand the position of PERFICIENT and resolve the conflict.

I have read and understood the above mentioned 'Conflict of Interest' policy and declare that there is no 'Conflict of Interest' in my Internship with Perficient. If any conflict arises in the future, I undertake to promptly inform my supervisor of the same.

Name:

Signature.....

Date:___/___/___

Place:

Signature: -----

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ANNEXURE – 1

Documents / Information required to be submitted on the day of Joining:

On the day of joining you are requested to bring the following original documents and certificates (For Verification purpose), along with 1 copy of each.

- ☐ Acceptance copy of Perficient India Pvt. Ltd. duly signed offer Letter.
- ☐ Certificates' supporting your educational qualifications along with marks sheets.
- ☐ Xth Certificate & mark sheets
- ☐ XIIth Certificate & mark sheets
- ☐ Graduation Degree Certificate & Semester/year-wise mark sheets
- ☐ Master's Degree Certificate & Semester/year-wise mark sheets
- ☐ Diploma/PG Diploma Certificate & Transcripts (If Applicable)
- ☐ Any other Certificate with supporting documents
- ☐ PAN Card (Mandatory)
- ☐ AADHAR Card (Mandatory)
- ☐ Passport size photographs 3 colored photos.
- ☐ Valid Passport – Please submit copy of the valid Passport (inclusive of all blank pages). In case you have applied for it, please submit the proof of Passport Office submission ticket. Upon receipt of Passport from Passport Office, please submit the documents to HCM Team. if you do not have a passport please apply ASAP and submit the acknowledgement.

Signature: -----

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DRESS CODE

Dress is an integral aspect of an individual's personality and is considerably influenced by Context and occasion. The Perficient Dress Code Policy intends to ensure that you demonstrate the professional character of the company by the way you present yourself at work, and in a way that allows you to maintain your credibility and professionalism.

Guidelines:

You can dress in office casuals throughout the workweek. However, on certain occasions you will be required to dress formally. Employees in sales / client facing roles are required to be dressed in

formal attire. Employees while at client site are required to adhere to the dress code specified by the client. In all respects, office decorum AND decency has to be maintained.

Here is an indicative list of what is considered appropriate and not appropriate for MALE employees

Appropriate Dressing

- * Full / half-sleeved shirts (tucked in)
- * Formal / casual trousers
- * Formal shoes

Inappropriate Dressing

- * T-Shirts without Collar / Round neck T-Shirts with Casual Images / Motifs
- * Oversized/ unshapely shirts/T-shirts
- * Dhotis / Kurta-Pyjama
- * Short Kurtas
- * Shorts
- * Worn Out/ Torn jeans /Sandblasted Jeans/Jean with flashy patterns/ Patches
- * Casual home wear slippers / Floaters/Flip flops
- * Bright and Flowery shirts with casual images/ motifs
- * Track pants

Here is an indicative list of what is considered appropriate and not appropriate for WOMEN employees

Appropriate Dressing

- * Saris / Salwar Kameez
- * Shirts
- * Trousers
- * Skirts
- * Formal shoes / sandals / formal slippers

Inappropriate Dressing

- * Slippers (Hawaii) /Casual home wear slippers / Floaters/ Flip flops
- * Clothes those are inappropriate/ revealing
- * Shorts
- * Worn Out Jeans / Sandblasted Jeans / Jeans with Flashy Patterns / Patches
- * Wrap-Around Skirts / Gathered Skirts
- * Track pants
- * Bright and flowery shirts with casual images/ motifs

Tips for a Professional look:

- Ensure that you look well-groomed, clean, polished and smart Wear the right colors that blend in - avoid colors that are too bright / gaudy.
- Differentiate between clothes to work and clothes elsewhere.
- Make sure that your dress does not hinder your working style.
- Know the kind of work of workplace you are in and dress to feel confident and Comfortable

Signature: -----

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18-Jan-2022

Bagadeeshkumar Palanimurugan
B.Tech Information Technology
Velammal College of Engineering and Technology, Madurai

Dear Bagadeeshkumar Palanimurugan,

Further to our Letter of Intent / Offer for the position of Programmer Analyst Trainee / Programmer Analyst aligned to the hiring category and in response to your subsequent confirmation for Internship Program with us, we are pleased to offer you an Internship with us for **a period of 3 to 6 months**. Your Internship onboarding will be scheduled anytime between now, through end of March 2022 based on your availability factoring your college exam schedule and our business requirements.

During this period, you will be provided with a stipend of INR 12,000 per month equated to the planned duration of the Internship curriculum and will be paid only subject to successful completion of milestones as defined in the curriculum prior to the monthly stipend processing window for a given month based on your performance and attendance.

Actual commencement of Internship dates and duration would be shortly communicated to you and the internship would be based on the business demand aligned to your skill tracks.

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- Attendance and successful completion of Milestone(s) are the eligible factors for processing stipend

payment and tenure spent will not guarantee your monthly stipend payment.

At the time of your reporting for the internship, you will be required to sign a Non - Disclosure Agreement with the company. During the course of your Internship and after completion of the same, you are required to maintain strictest confidentiality with respect to company proprietary or products that you access or come into contact with, during your project as an Intern, at all times as per our Policy. Use of company proprietary information or products shall not be made without prior permission from the concerned authority. Any breach of information security will be dealt as per Company Policy.

You will also be required to submit the following documents at the time of reporting;

- Photocopy of your Passport & Visa
- Photocopy of your Certificates / Mark Sheets in support of your Educational Qualification(s)
- 2 Passport-size photographs
- Pan Card
- Aadhar Card
- Personal individual bank account from a nationalized bank for processing stipend

Please do not hesitate to call us for any information you may need.

We wish you good luck.

Yours sincerely,
For **Cognizant Technology Solutions India Pvt. Ltd.**,



Maya Sreekumar
Vice President - Human Resource

I accept the terms and conditions of the internship program as mentioned above.

Signature: *P. Bagadeeshkumar*

Date: 20-01-2022

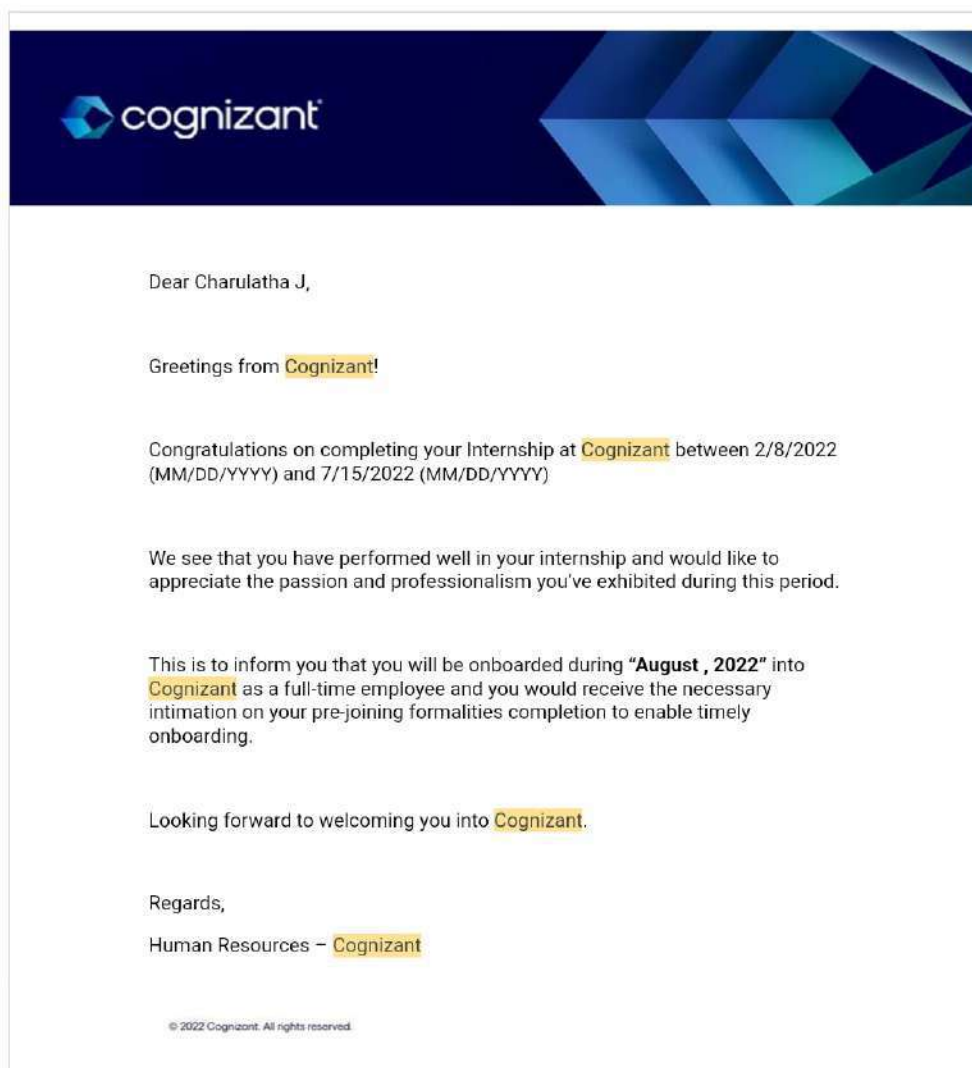


Internship completion mailer with DOJ for FTE joining

Inbox



GenCOBSupport@cog... 2 Aug
to me ▾



This e-mail and any files transmitted with it are for the sole use of the intended recipient(s) and may contain confidential and privileged information. If you are not the intended recipient(s), please reply to the sender and



Dear Dhivyalakshmi K B,

Greetings from Cognizant!

Congratulations on completing your Internship at Cognizant between 2/25/2022(MM/DD/YYYY) and 8/3/2022(MM/DD/YYYY)

We see that you have performed well in your internship and would like to appreciate the passion and professionalism you've exhibited during this period.

This is to inform you that you will be onboarded during "**September , 2022**" into Cognizant as a full-time employee and you would receive the necessary intimation on your pre-joining formalities completion to enable timely onboarding.

Looking forward to welcoming you into Cognizant.

Regards,
Human Resources – Cognizant

Hope you are safe and well.

We have successfully concluded Infosys Winternship 2022.

We are happy to share the final grades of students from your institute for this year's Winternship program.
Please refer to the attachment.

We will share the offer letter and the onboarding plan with the students shortly.

We look forward to your continued support.

Thanks and best regards,

Ankith Menon
Talent Acquisition
Infosys Limited

Copyright © 2021 Infosys Limited

Name	Unique email id	College name	Test Marks	Test Grade
Nithin Sri S P S	nithinsri2301@gmail.com	Velammal College of Engineering and Technology	83	A-

Dear Candidate,

Greetings from Cognizant!!

We see that you are currently working towards completing the Internship Program with us and are preparing yourself for clearing the key milestones of Technical and Behavioural Evaluations lined up.

While you are focused on the above we would want to help you get ready to be onboarded as a full time employee with us.



Dear Reshma Selvaraj,

Greetings from Cognizant !

We would like to thank you for your participation in the Cognizant Internship Program 2022.

This is to acknowledge your Internship training completion with us between 1/21/2022 and 6/16/2022.

Hope the training has been effective in upskilling your capabilities.

Wishing you Good luck for your future endeavors.

Dear Associate

Ref to our conversation earlier, we are excited to inform you that all the students who have accepted our offers will be onboarded into an internship cum training program with Sify starting 24th Feb 2022.

Please find below the details:

- Training program dates – 24th Feb 2022 to 30th April 2022.
- Mode of training program – Virtual – Through Cisco Webex or Microsoft Teams
- Participation – Mandatory
- Course content – Will be decided as per Sify guidelines
- Course delivery by – Designated Sify vendor
- Program Coordination and Execution by – Sify L&D team
- Internship stipend – Rs 10000 per month. Will be paid along with first month salary upon joining Sify.
- Project – After the training program a project report to be submitted by the student on the area of work on or before joining Sify
- Official Mail ID – Will be provided by Sify
- Our L&D team will be sharing a detailed calendar to the students very shortly

Dear Shanmugapriya S,

Greetings from Cognizant!

Congratulations on completing your Internship at Cognizant between
8/3/2022(MM/DD/YYYY) and 9/21/2022(MM/DD/YYYY)

We see that you have performed well in your internship and would like to
appreciate the passion and professionalism you've exhibited during this period.

This is to inform you that you will be onboarded during "**October , 2022**" into
Cognizant as a full-time employee and you would receive the necessary intimation
on your pre-joining formalities completion to enable timely onboarding.

Looking forward to welcoming you into Cognizant.

Regards,
Human Resources – Cognizant



Inbox



pjpinternship.com@w... Mar 11
to pjpinternship.com ▾



Dear Candidate,

Greetings from Wipro!

Hope you and your families are safe and healthy.

We are sure your learning experience must be good and we continue to encourage you to learn and move the learning graph.

This email is to connect with you and invite you to the privileged sessions designed for you. Below is the mentoring details and your mentor will lead you from now to till you complete the Internship Program.

The following is the schedule for PJP Connect sessions:

Stream	Time(IST)	Mentor	WebEx Link	Start Date
Dotnet	9.00 AM to 1.00 PM	Raghu veer	https://wiprocon.webex.com/j.php?MTID=mf126af9b14ee2d9ffbbb888f9def2766	14-Mar-22

Note(1): the Link is a recurring link and we will be connecting on all working days.

Note(2): Use your Full name and resume id during the login to WebEx call. For example: **James_Bond_9110909**.

This mail is intended only for you, Request you not to forward the invite to anyone else.

Thanks and Regards,

PJP Team

Talent Transformation

Wipro Limited



Dear Suja Priya S ,

Greetings from Cognizant !

We would like to thank you for your participation in the Cognizant Internship Program 2022.

This is to acknowledge your Internship training completion with us between 2/15/2022 and 8/12/2022.

Hope the training has been effective in upskilling your capabilities.

Wishing you Good luck for your future endeavors.

Regards,
Human Resources - Cognizant

Dear Sweatha R,

Greetings from Cognizant!

Congratulations on completing your Internship at Cognizant between
3/4/2022(MM/DD/YYYY) and 9/7/2022(MM/DD/YYYY)

We see that you have performed well in your internship and would like to appreciate the passion and professionalism you've exhibited during this period.

This is to inform you that you will be onboarded during "**September , 2022**" into Cognizant as a full-time employee and you would receive the necessary intimation on your pre-joining formalities completion to enable timely onboarding.

Looking forward to welcoming you into Cognizant.

Regards,

Human Resources – Cognizant



14-Jan-2022

Daithiya Sudan K S
B.Tech Information Technology
Velammal College of Engineering and Technology, Madurai

Dear Daithiya Sudan K S,

Further to our Letter of Intent / Offer for the position of Programmer Analyst Trainee / Programmer Analyst aligned to the hiring category and in response to your subsequent confirmation for Internship Program with us, we are pleased to offer you an Internship with us for **a period of 3 to 6 months**. Your Internship onboarding will be scheduled anytime between now, through end of March 2022 based on your availability factoring your college exam schedule and our business requirements.

During this period, you will be provided with a stipend of INR 12,000 per month equated to the planned duration of the Internship curriculum and will be paid only subject to successful completion of milestones as defined in the curriculum prior to the monthly stipend processing window for a given month based on your performance and attendance.

Actual commencement of Internship dates and duration would be shortly communicated to you and the internship would be based on the business demand aligned to your skill tracks.

Though Cognizant Internship being a pre- requisite skill and capability development program, it does not guarantee employment. However, the successful completion of internship will form a critical part of your employment with Cognizant if an opportunity arises in future.

You will undergo a learning curriculum as per the learning track assigned to you. The learning path will include in-depth sessions, hands on exercise and project work. There will also be series of webinars, quizzes, SME interactions, mentor connects, code challenges, assessments etc. to accelerate your learning. The outcome during Internship would be monitored through formal evaluations.

Prior to joining on the rolls of Cognizant, you must have successfully completed the prescribed Internship program. In the event of unsatisfactory Internship, Cognizant reserves rights at its sole discretion to revoke its employment offer.

Please also note that:

- The Internship timings would be for 9 hours per day from Monday through Friday aligned to the working timings followed in Cognizant
- Interns are covered under Cognizant's calendar holidays of the respective location of internship and you would need to adhere with minimum attendance requirements. Prior approvals are must towards any unavoidable leave or break requests during the program.
- There would be zero tolerance to plagiarisms and misconduct during the internship. Any such incident reported will lead to immediate cancellation of internship without any notice.
- You would be required to ensure timely completion and submission of assignments, project work and preparation required prior to the sessions.
- You may be required, to travel to other locations within India if there is a business need as per your internship program
- Cognizant reserves rights regarding IT infra as applicable and access to information and material of Cognizant during the internship period and may modify or amend the Cognizant GenC program terms and conditions from time to time
- Stipend payment will be done for the prescribed Internship Curriculum period only and no additional payment will be done for any delay in completion.
- Attendance and successful completion of Milestone(s) are the eligible factors for processing stipend

payment and tenure spent will not guarantee your monthly stipend payment.

At the time of your reporting for the internship, you will be required to sign a Non - Disclosure Agreement with the company. During the course of your Internship and after completion of the same, you are required to maintain strictest confidentiality with respect to company proprietary or products that you access or come into contact with, during your project as an Intern, at all times as per our Policy. Use of company proprietary information or products shall not be made without prior permission from the concerned authority. Any breach of information security will be dealt as per Company Policy.

You will also be required to submit the following documents at the time of reporting;

- Photocopy of your Passport & Visa
- Photocopy of your Certificates / Mark Sheets in support of your Educational Qualification(s)
- 2 Passport-size photographs
- Pan Card
- Aadhar Card
- Personal individual bank account from a nationalized bank for processing stipend

Please do not hesitate to call us for any information you may need.

We wish you good luck.

Yours sincerely,
For **Cognizant Technology Solutions India Pvt. Ltd.**,



Maya Sreekumar
Vice President - Human Resource

I accept the terms and conditions of the internship program as mentioned above.

Signature:



Date: 20.01.2022



INTERNSHIP OFFER LETTER

16-03-2022

Dear Dhanush Kumar Thirupathi,

On behalf of Perficient India, we are pleased to offer you an Internship opportunity for a period starting from 21-03-2022 to 20-09-2022 reporting to Ramesh Balasubramanian. We are confident you will find Perficient to be an excellent company in which to invest your time, talents, and energy. Perficient invests in our people through training, the opportunity to work with advanced technologies, and to work with other creative people. You will make a great addition to the talented team that is building Perficient into one of the leading technology management consulting firms in the World.

On successful completion of the Training / Probation period, your employment with the company will stand confirmed subject to the Terms and Conditions as per rules, regulations and policies of the Company.

You will be paid INR. 27000/- as stipend during Internship period which will be paid after deducting PF and applicable taxes. On your joining, you are expected to enter into an agreement, which specifies the details of the scope, terms and conditions of your employment, the necessary training and the contractual obligation to be with Perficient India Pvt. Ltd. (Refer Indemnity Bond).

The terms and conditions of this offer letter shall remain confidential and are not to be disclosed to any third party. To confirm please send your acceptance of the offer to GDCCHennaiHR@perficient.com on or before 17-03-2022. We request you to please carry a signed copy of the offer letter & other required documents (Annexure 1) on the day of your joining.

You will be going through various training including project shadowing during your probationary period. You are expected to complete assigned activities successfully.

Expected behavior: Attention to detail is required; Dependable and Commitment

Please review and sign to confirm acceptance no later than close of business on 17-03-2022. Sincerely,
Gayathri Hariharan

Director – Human Capital Management

I accept the above offer, and will begin on:

Signature: -----

Signature: -----

PERFICIENT INDIA PRIVATE LIMITED

Perficient Tower, Plot No: A17 & A 18, Thiru Vi Ka Industrial Estate, Guindy, Chennai – 600 032.
Phone: 9551650494 / 9551650496 || URL: www.perficient.com CIN NO: U72200TN2002PTC049576

Terms and Conditions

1. You will be working from Chennai, India. During the service, you will be liable to be transferred to any other location, department, function, establishment, or branch of the Company or its subsidiary, associate or affiliate Company. In such case, you will be governed by the terms and conditions of service applicable to the new assignment.
2. During the period of your employment with the Company, you will devote full time to the work of the Company. Further, you will not take up any other employment or assignment or any office, honorary or for any consideration, in cash or in kind or otherwise, without the prior written permission of the Company.
3. You will provide Perficient with any reports that are deemed necessary, including periodic summaries of your work-related activities and accomplishments.
4. Your designation may be changed at the discretion of the company depending on the work assigned to you.
5. Your performance will be reviewed annually. You may be eligible for an additional salary adjustment based upon accomplishment of goals and objectives as defined by your management team.
6. The working hours applicable to you will be the same as are observed depending upon your work place of posting and as amended from time to time. Further you should be prepared to work on any shift, as may be warranted by the Company's / Client's work requirement.
7. Your normal hours of work are from 0930 hrs to 1830 hrs Monday to Friday inclusive with a one hour lunch break. This accounts for 40 hours of minimum effective work per week. Depending on project contingencies, working hours for specific employees or groups of employees may be modified / altered from time to time.
8. If you are absent for a continuous period of 8 days leave without obtaining Manager's prior approval, your services will be terminated without notice.
9. You will not be eligible for any other benefits as offered to other Full-Time employees
10. **Probation Period:** You will be on probation/training for a period of **6 Months**, from the date of joining. Upon satisfactory performance during the probation/training period, your employment may be confirmed and accordingly communicated to you.
11. **NOTICE PERIOD:** Your services can be terminated by either party by giving to the other, a notice of 60 days in writing. The company however, reserves its right to terminate your employment by giving you salary for 60 days in lieu of the notice. The company reserves its right to recover an amount equivalent to 60 days salary on pro-rata basis if you fail to give to the company adequate notice of your intention to terminate your employment. Any termination by the Company for a cause will be without notice.
12. This offer of appointment is subject to successful background checks (which may include Criminal checks, Identity check, Education verification) being conducted either by Perficient or an appropriate third party, and the results of such background checks being favorable in Perficient's reasonable opinion. If this condition is not satisfied, then this offer of internship will be void or will

Signature: -----

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become void, on notice by Perficient. If the terms & conditions are acceptable to you, kindly send us an acceptance mail at the earliest and confirm your date of joining.

- 13.** On termination of employment, you will immediately give up to the company all correspondence, specifications, formulae, books, documents, market data, cost data, literature, drawings, effects or records, backup copies of programs source / data, etc. belonging to the company or relating to its business and shall not make or retain any copies of the items.

14. RESPONSIBILITIES

- a.** In view of your position and office, you must effectively, diligently and to the best of your ability perform all responsibilities and ensure results. There may be times when you will be expected to work extra hours to achieve the above when the job so requires. In this connection, you are required not to engage in activities that have or will have an adverse impact on the reputation / image and business of Perficient, whether directly or indirectly.
- b.** You will be required to undertake travel on Company work for which you will be reimbursed travel expenses as per the Company policy applicable to you.
- c.** Perficient is committed to ensure 'Integrity' in all aspects of its functioning. You are expected to comply with the policies of the Company including the Code of Business Conduct and other policies of the Company as they form an integral part of the terms of employment with Perficient. Consequently, you are required to understand the scope and intent behind these policies and to comply with the same. These Policies are updated / modified on a periodic basis and new Policies may be introduced and notified to employees from time to time and you will be required to comply with the same.
- d.** Consistent with (c) above, any matter or situation or incident that may arise that could potentially result, or has resulted, in any violation of the Policies or the terms of your employment, shall immediately be brought to the notice of your Business Unit Head.

Signature: -----

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GENERAL AGREEMENT

- a. We trust that you have not provided us with any false declaration or willfully suppressed any material information. If you have, you will be liable to be removed from service without any prior notice. Please note that you are required to inform us if there are any agreements, oral or written, which you have entered into and which may relate to or affect your commitments under this Agreement. You have been appointed on the presumption that the particulars furnished in your application and resume are correct. In the event, the said particulars are found to be incorrect or that you have concluded or withheld some other relevant facts or misconduct or non-performance, your appointment with the company shall stand terminated/cancelled without any notice.
- b. Your Internship terms may be specifically enforced legally, if required. In this connection, if any of the provisions of this Agreement are declared or found to be void or unenforceable due to any reason whatsoever, the remaining provisions of this Agreement shall continue in full force and effect.
- c. These Internship terms supersede and replace any existing agreement or understanding, if any, between Perficient and you relating to the same subject matter.
- d. You warrant that you are not prevented by a court or by any other administrative or judicial order from providing the services required under this agreement. In the event that you are not a citizen of the country of posting, you should have a valid work permit to work in the country of posting.
- e. Any of our technical or other important information which might come into your possession during the continuance of your service with us shall not be disclosed, divulged or made public by you even thereafter.
- f. Your Internship with Perficient will be on at-will basis, and no contract for any specific term or for any specific condition is to be implied. If at any time in our opinion, which is final in this matter you are found non-performer or guilty of fraud, dishonest, disobedience, disorderly behavior, negligence, indiscipline, absence from duty without permission or any other conduct considered by us deterrent to our interest or of violation of one or more terms of this letter, your services may be terminated without notice and on account of reason of any of the acts or omission the company shall be entitled to recover the damages from you.
- g. You will be responsible for safekeeping and return in good condition and order of all Company property, which may be in your use, custody or charge.

Name:

Signature.....

Date: __/__/__

Place:

Signature: -----

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CONFIDENTIALITY AGREEMENT

- a. During the term of your Internship, you will have access to confidential information of both Perficient and its customers. You will hold in trust, and not disclose to any party, directly or indirectly during your Internship with Perficient and thereafter, such confidential information. In consideration of the opportunities, training and access to new techniques and know-how that will be made available to you, you will be required to comply with the Confidentiality Policy of the Company. Therefore, please ensure that you maintain as secret and confidential all Confidential Information (as defined from time to time in the Confidentiality Policy of the Company) and shall not use or disclose any such Confidential Information except as may be required under obligation of law or as may be required by Perficient and in the course of your Internship. This covenant shall endure even after cessation of your Internship with Perficient (irrespective of the circumstances of, or the reasons for the cessation).
- b. In your work for Perficient, you will be expected not to use or disclose any confidential information, including trade secrets, of any former employer or other person with whom you have an obligation of confidentiality and by signing below you affirm that you have no conflicting obligations or non-compete agreements that would prevent you from working without limitation for Perficient.

ASSIGNMENT OF INTELLECTUAL PROPERTY

During your tenure with the Company you shall disclose and assign to Perficient as its exclusive property, all developments developed or conceived by you solely or jointly with others that are related to the Company's business or that results from work that you perform for the Company or using the Company's equipment, supplies or facilities and shall comply with the Policies of the Company in relation to Intellectual Property.

NON-COMPETE

In the course of your Internship with the Company you will be providing services to customers or clients of the Company during which process you would be handling sensitive information including but not limited to key customers of the Company, competitor information, customer sensitive information ('Confidential Information'). You acknowledge and recognize that Confidential Information available to you, if leaked, would cause irreparable harm to the Company and its protection is of utmost importance to the Company.

Name:

Signature.....

Date:___/___/___

Place:

Signature: -----

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CONFLICTS OF INTEREST

- a. You are required to engage yourself exclusively in the work assigned by PERFICIENT and shall not take up any independent or individual assignments (whether the same is part time or full time, in an advisory capacity or otherwise) directly or indirectly without the express written consent of your Business Unit Head.
- b. You shall ensure that you shall not, directly or indirectly, engage in any activity or have any interest in, or perform any services for any person who is involved in activities, which are or shall be in conflict with the interests of Perficient.
- c. The Conflict of Interest Policy also refers to the need on your part, during your Internship and for a period of one year from the cessation of your Internship with Perficient (irrespective of the circumstances of, or the reasons for, the cessation) not to solicit, induce or encourage:
 - i. Any employee of Perficient to terminate their Internship with Perficient or to accept Internship with any competitor, supplier or any customer with whom you have a connection.
 - ii. Any customer or vendor of Perficient to move his existing business with Perficient to a third party or to terminate his business relationship with Perficient.
 - iii. Any existing employee to become associated with or perform services of any type for any third party.
 - iv. In case of any conflict or doubt, please discuss the matter with your HR, to understand the position of PERFICIENT and resolve the conflict.

I have read and understood the above mentioned 'Conflict of Interest' policy and declare that there is no 'Conflict of Interest' in my Internship with Perficient. If any conflict arises in the future, I undertake to promptly inform my supervisor of the same.

Name:

Signature.....

Date:___/___/___

Place:

Signature: -----

PERFICIENT INDIA PRIVATE LIMITED

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ANNEXURE – 1

Documents / Information required to be submitted on the day of Joining:

On the day of joining you are requested to bring the following original documents and certificates (For Verification purpose), along with 1 copy of each.

- ☐ Acceptance copy of Perficient India Pvt. Ltd. duly signed offer Letter.
- ☐ Certificates' supporting your educational qualifications along with marks sheets.
- ☐ Xth Certificate & mark sheets
- ☐ XIIth Certificate & mark sheets
- ☐ Graduation Degree Certificate & Semester/year-wise mark sheets
- ☐ Master's Degree Certificate & Semester/year-wise mark sheets
- ☐ Diploma/PG Diploma Certificate & Transcripts (If Applicable)
- ☐ Any other Certificate with supporting documents
- ☐ PAN Card (Mandatory)
- ☐ AADHAR Card (Mandatory)
- ☐ Passport size photographs 3 colored photos.
- ☐ Valid Passport – Please submit copy of the valid Passport (inclusive of all blank pages). In case you have applied for it, please submit the proof of Passport Office submission ticket. Upon receipt of Passport from Passport Office, please submit the documents to HCM Team. if you do not have a passport please apply ASAP and submit the acknowledgement.

Signature: -----

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DRESS CODE

Dress is an integral aspect of an individual's personality and is considerably influenced by Context and occasion. The Perficient Dress Code Policy intends to ensure that you demonstrate the professional character of the company by the way you present yourself at work, and in a way that allows you to maintain your credibility and professionalism.

Guidelines:

You can dress in office casuals throughout the workweek. However, on certain occasions you will be required to dress formally. Employees in sales / client facing roles are required to be dressed in

formal attire. Employees while at client site are required to adhere to the dress code specified by the client. In all respects, office decorum AND decency has to be maintained.

Here is an indicative list of what is considered appropriate and not appropriate for MALE employees

Appropriate Dressing

- * Full / half-sleeved shirts (tucked in)
- * Formal / casual trousers
- * Formal shoes

Inappropriate Dressing

- * T-Shirts without Collar / Round neck T-Shirts with Casual Images / Motifs
- * Oversized/ unshapely shirts/T-shirts
- * Dhotis / Kurta-Pyjama
- * Short Kurtas
- * Shorts
- * Worn Out/ Torn jeans / Sandblasted Jeans/Jeans with flashy patterns/ Patches
- * Casual home wear slippers / Floaters/Flip flops
- * Bright and Flowery shirts with casual images/ motifs
- * Track pants

Here is an indicative list of what is considered appropriate and not appropriate for WOMEN employees

Appropriate Dressing

- * Saris / Salwar Kameez
- * Shirts
- * Trousers
- * Skirts
- * Formal shoes / sandals / formal slippers

Inappropriate Dressing

- * Slippers (Hawaii) / Casual home wear slippers / Floaters/ Flip flops
- * Clothes those are inappropriate/ revealing
- * Shorts
- * Worn Out Jeans / Sandblasted Jeans / Jeans with Flashy Patterns / Patches
- * Wrap-Around Skirts / Gathered Skirts
- * Track pants
- * Bright and flowery shirts with casual images/ motifs

Tips for a Professional look:

- Ensure that you look well-groomed, clean, polished and smart Wear the right colors that blend in - avoid colors that are too bright / gaudy.
- Differentiate between clothes to work and clothes elsewhere.
- Make sure that your dress does not hinder your working style.
- Know the kind of work of workplace you are in and dress to feel confident and Comfortable

Signature: -----

PERFICIENT INDIA PRIVATE LIMITED

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Phone: 9551650494 / 9551650496 || URL: www.perficient.com CIN NO: U72200TN2002PTC049576

5 Aug 2022

TO WHOMSOEVER IT MAY CONCERN

This is to certify that **Dhivya S** from **Velammal College of Engineering and Technology** has successfully completed her Mindtree's internship on **Java** from **14\March\2022** to **12\June\2022**.

During the internship, her performance was **Very Good**.

We take this opportunity to thank and wish her the best for future endeavors.

Thanking You,

For Mindtree Limited,



Shalini Macaden
Vice President – People Function

Please Note: All source code and documents generated as part of the project work are confidential and must not be shared outside of Mindtree, as these are the Intellectual Property of Mindtree Limited.



07-Jan-2022

Evin Paul Daniel
B.Tech Information Technology
Velammal College of Engineering and Technology, Madurai

Dear Evin Paul Daniel,

Further to our Letter of Intent / Offer for the position of Programmer Analyst Trainee / Programmer Analyst aligned to the hiring category and in response to your subsequent confirmation for Internship Program with us, we are pleased to offer you an Internship with us for **a period of 3 to 6 months**, starting Dec 2021.

During this period, you will be provided with a stipend of INR 12,000 per month equated to the planned duration of the Internship curriculum and will be paid only subject to successful completion of milestones as defined in the curriculum prior to the monthly stipend processing window for a given month based on your performance and attendance.

Actual commencement of Internship dates and duration would be shortly communicated to you and the internship would be based on the business demand aligned to your skill tracks.

Though Cognizant Internship being a pre- requisite skill and capability development program, it does not guarantee employment. However, the successful completion of internship will form a critical part of your employment with Cognizant if an opportunity arises in future.

You will undergo a learning curriculum as per the learning track assigned to you. The learning path will include in-depth sessions, hands on exercise and project work. There will also be series of webinars, quizzes, SME interactions, mentor connects, code challenges, assessments etc. to accelerate your learning. The outcome during Internship would be monitored through formal evaluations.

Prior to joining on the rolls of Cognizant, you must have successfully completed the prescribed Internship program. In the event of unsatisfactory Internship, Cognizant reserves rights at its sole discretion to revoke its employment offer.

Please also note that:

- The Internship timings would be for 9 hours per day from Monday through Friday aligned to the working timings followed in Cognizant
- Interns are covered under Cognizant's calendar holidays of the respective location of internship and you would need to adhere with minimum attendance requirements. Prior approvals are must towards any unavoidable leave or break requests during the program.
- There would be zero tolerance to plagiarisms and misconduct during the internship. Any such incident reported will lead to immediate cancellation of internship without any notice.
- You would be required to ensure timely completion and submission of assignments, project work and preparation required prior to the sessions.
- You may be required, to travel to other locations within India if there is a business need as per your internship program
- Cognizant reserves rights regarding IT infra as applicable and access to information and material of Cognizant during the internship period and may modify or amend the Cognizant GenC program terms and conditions from time to time
- Stipend payment will be done for the prescribed Internship Curriculum period only and no additional payment will be done for any delay in completion.
- Attendance and successful completion of Milestone(s) are the eligible factors for processing stipend payment and tenure spent will not guarantee your monthly stipend payment.

At the time of your reporting for the internship, you will be required to sign a Non - Disclosure Agreement with the company. During the course of your Internship and after completion of the same, you are required to maintain strictest confidentiality with respect to company proprietary or products that you access or come into contact with, during your project as an Intern, at all times as per our Policy. Use of company proprietary information or products shall not be made without prior permission from the concerned authority. Any breach of information security will be dealt as per Company Policy.

You will also be required to submit the following documents at the time of reporting;

- Photocopy of your Passport & Visa
- Photocopy of your Certificates / Mark Sheets in support of your Educational Qualification(s)
- 2 Passport-size photographs
- Pan Card
- Aadhar Card
- Personal individual bank account from a nationalized bank for processing stipend

Please do not hesitate to call us for any information you may need.

We wish you good luck.

Yours sincerely,
For **Cognizant Technology Solutions India Pvt. Ltd.**,



Maya Sreekumar
Vice President - Human Resource

I accept the terms and conditions of the internship program as mentioned above.

Signature: *Evin Paul Daniel*

Date: 10/01/2022

August 21, 2022

TO WHOMSOEVER IT MAY CONCERN

Dear Ganapathy Subramanian Sankaranarayanan,

Congratulations! You have successfully completed your internship at Presidio Solutions Pvt. Ltd from October 04, 2021 to July 31, 2022. We hope it was a great learning experience and has provided right exposure. During this period, we were happy to provide a stipend of INR 16,000/month.

Wishing you all the best and “Do Something Great Every day”!

For Presidio Solutions Pvt. Ltd.

Sangeetha Gupta
Sangeetha Gupta (Aug 21, 2022 22:15 GMT+5.5)

Sangeetha Gupta
Director - HR Operations
Presidio Solutions Pvt Ltd, India
Sangeetha.gupta@presidio.com
India - +91 9884412327

PRESIDIO SOLUTIONS PRIVATE LIMITED

(Formerly known as Coda Software Solutions Pvt. Ltd.)

Level 8, Olympia Teknos Park, No. 28, SIDCO Industrial Estate, Guindy, Chennai – 600032.

CIN: U74999TN2015PTC103124 | **Email:** info.india@presidio.com

www.coda.global | www.presidio.com



07-Jan-2022

Kabilan S
B.Tech Information Technology
Velammal College of Engineering and Technology, Madurai

Dear Kabilan S,

Further to our Letter of Intent / Offer for the position of Programmer Analyst Trainee / Programmer Analyst aligned to the hiring category and in response to your subsequent confirmation for Internship Program with us, we are pleased to offer you an Internship with us for **a period of 3 to 6 months**, starting Dec 2021.

During this period, you will be provided with a stipend of INR 12,000 per month equated to the planned duration of the Internship curriculum and will be paid only subject to successful completion of milestones as defined in the curriculum prior to the monthly stipend processing window for a given month based on your performance and attendance.

Actual commencement of Internship dates and duration would be shortly communicated to you and the internship would be based on the business demand aligned to your skill tracks.

Though Cognizant Internship being a pre- requisite skill and capability development program, it does not guarantee employment. However, the successful completion of internship will form a critical part of your employment with Cognizant if an opportunity arises in future.

You will undergo a learning curriculum as per the learning track assigned to you. The learning path will include in-depth sessions, hands on exercise and project work. There will also be series of webinars, quizzes, SME interactions, mentor connects, code challenges, assessments etc. to accelerate your learning. The outcome during Internship would be monitored through formal evaluations.

Prior to joining on the rolls of Cognizant, you must have successfully completed the prescribed Internship program. In the event of unsatisfactory Internship, Cognizant reserves rights at its sole discretion to revoke its employment offer.

Please also note that:

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- Attendance and successful completion of Milestone(s) are the eligible factors for processing stipend payment and tenure spent will not guarantee your monthly stipend payment.

At the time of your reporting for the internship, you will be required to sign a Non - Disclosure Agreement with the company. During the course of your Internship and after completion of the same, you are required to maintain strictest confidentiality with respect to company proprietary or products that you access or come into contact with, during your project as an Intern, at all times as per our Policy. Use of company proprietary information or products shall not be made without prior permission from the concerned authority. Any breach of information security will be dealt as per Company Policy.

You will also be required to submit the following documents at the time of reporting;

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- 2 Passport-size photographs
- Pan Card
- Aadhar Card
- Personal individual bank account from a nationalized bank for processing stipend

Please do not hesitate to call us for any information you may need.

We wish you good luck.

Yours sincerely,
For **Cognizant Technology Solutions India Pvt. Ltd.**,



Maya Sreekumar
Vice President - Human Resource

I accept the terms and conditions of the internship program as mentioned above.

Signature:

Date:



07-Jan-2022

Kamesh Babu S V
B.Tech Information Technology
Velammal College of Engineering and Technology, Madurai

Dear Kamesh Babu S V,

Further to our Letter of Intent / Offer for the position of Programmer Analyst Trainee / Programmer Analyst aligned to the hiring category and in response to your subsequent confirmation for Internship Program with us, we are pleased to offer you an Internship with us for **a period of 3 to 6 months**, starting Dec 2021.

During this period, you will be provided with a stipend of INR 12,000 per month equated to the planned duration of the Internship curriculum and will be paid only subject to successful completion of milestones as defined in the curriculum prior to the monthly stipend processing window for a given month based on your performance and attendance.

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Prior to joining on the rolls of Cognizant, you must have successfully completed the prescribed Internship program. In the event of unsatisfactory Internship, Cognizant reserves rights at its sole discretion to revoke its employment offer.

Please also note that:

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- 2 Passport-size photographs
- Pan Card
- Aadhar Card
- Personal individual bank account from a nationalized bank for processing stipend

Please do not hesitate to call us for any information you may need.

We wish you good luck.

Yours sincerely,
For **Cognizant Technology Solutions India Pvt. Ltd.**,



Maya Sreekumar
Vice President - Human Resource

I accept the terms and conditions of the internship program as mentioned above.

Signature:

Date:



07-Jan-2022

Kaveri Shankar M
B.Tech Information Technology
Velammal College of Engineering and Technology, Madurai

Dear Kaveri Shankar M,

Further to our Letter of Intent / Offer for the position of Programmer Analyst Trainee / Programmer Analyst aligned to the hiring category and in response to your subsequent confirmation for Internship Program with us, we are pleased to offer you an Internship with us for **a period of 3 to 6 months**, starting Dec 2021.

During this period, you will be provided with a stipend of INR 12,000 per month equated to the planned duration of the Internship curriculum and will be paid only subject to successful completion of milestones as defined in the curriculum prior to the monthly stipend processing window for a given month based on your performance and attendance.

Actual commencement of Internship dates and duration would be shortly communicated to you and the internship would be based on the business demand aligned to your skill tracks.

Though Cognizant Internship being a pre-requisite skill and capability development program, it does not guarantee employment. However, the successful completion of internship will form a critical part of your employment with Cognizant if an opportunity arises in future.

You will undergo a learning curriculum as per the learning track assigned to you. The learning path will include in-depth sessions, hands on exercise and project work. There will also be series of webinars, quizzes, SME interactions, mentor connects, code challenges, assessments etc. to accelerate your learning. The outcome during Internship would be monitored through formal evaluations.

Prior to joining on the rolls of Cognizant, you must have successfully completed the prescribed Internship program. In the event of unsatisfactory Internship, Cognizant reserves rights at its sole discretion to revoke its employment offer.

Please also note that:

- The Internship timings would be for 9 hours per day from Monday through Friday aligned to the working timings followed in Cognizant
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- 2 Passport-size photographs
- Pan Card
- Aadhar Card
- Personal individual bank account from a nationalized bank for processing stipend

Please do not hesitate to call us for any information you may need.

We wish you good luck.

Yours sincerely,

For **Cognizant Technology Solutions India Pvt. Ltd.**,



Maya Sreekumar

Vice President - Human Resource

I accept the terms and conditions of the internship program as mentioned above.

Signature:



Date:

07.01.2022

Temenos India PVT LTD

No.146 Sterling Road
Nungambakkam
Chennai 600 034 India
T: +91 (0) 44 7133 1000

www.temenos.com

CIN – U30006TN1995PTC032883

May 24, 2022

Invite for Internship

Dear **Lakshmiprabha Rajendran**

No.12, Sahadevan Illam, Kodikulam Therku

Main Road, Opposite To Devadoss Multispeciality Hospital, S.Kodikulam, K.Pudur, Madurai-625007

It gives us immense pleasure in inviting you for Internship training with Temenos India (P) Ltd in response to the recommendation placed before the organization by your institution. Internship training is one of the ways in which Temenos contributes to the cause of professional education by providing students an opportunity to receive on the job training with us.

1. **Stipend:** You will be paid INR **15000** per month as a stipend during internship training.
2. **Date of Joining:** **August 4, 2022**
3. **Termination:** Fifteen Days' notice must be given should either party wish to terminate/discontinue the internship program. However, any misdemeanor or misconduct on the part of the Intern will justify immediate dismissal without notice.
4. **Training Hours:** 8 hours per day, 5 days per week (Mon to Fri). Working hours may be subject to change following business requirements.
5. **Place of work:** **Chennai, India.** You may however be required to take up assignments with subsidiaries of the group and/or our clients, which may include travel within India.
6. **Vacation:** You will be eligible for one day leave per month during the internship. Apart from this you will also be entitled to statutory public holidays announced by Temenos India.
7. **Confidentiality/ Non-Disclosure:** All matters, information or work undertaken by you in the course of your employment are confidential and you shall not release to third parties or make known any such matters, information or work without the prior written consent of the company.
8. **Training:** You will be provided adequate classroom training and the duration of training would be purely based on the business requirement. During the Internship period, if your performance is found to be unsatisfactory or if it does not meet the prescribed criteria, your training can be terminated by the Company with one week notice.

On conversion to Temenos employment, you need to sign the Training Agreement, which stipulates a condition that you have to serve the company for a minimum period of two (2) years after the Training period. Failing which you will be required to reimburse the Company an amount of INR 300,000/- (Rupees Three Lakhs Only) as Liquidated Damages, towards the cost of Training and Certification and all other costs related to Training.

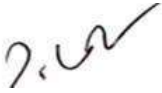
9. **Company's Procedures:** Temenos has a Group Policy for staff that contains the company's operating rules and procedures with regard to Dress code, behavior, etc. You shall abide by them.
10. **Passport:** You will need to produce the photocopy of the passport or receipt for having applied for the same.
11. **Statutory Benefits:** You are not a full time employee of Temenos India and therefore statutory benefits like Provident Fund, ESI etc. are not applicable to you as an intern.

12. You shall defend, indemnify, and hold harmless Temenos India from and against any material claim, liability, demand, loss, damage, judgement or other obligation or right of action, which may arise as a result of:

- a) Breach of any provision of this letter;
- b) Misrepresentation; or
- c) Anything done or omitted to be done through the negligence, default or misconduct.

Please sign and return the attached acknowledgement copy of this letter before **August 4, 2022** to indicate your agreement to these terms and consideration of Internship.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'T. Sethu Rathinam', with a stylized flourish at the end.

T. Sethu Rathinam
Vice President – Human Resources



07-Jan-2022

Nainar Mohamed N
B.Tech Information Technology
Velammal College of Engineering and Technology, Madurai

Dear Nainar Mohamed N,

Further to our Letter of Intent / Offer for the position of Programmer Analyst Trainee / Programmer Analyst aligned to the hiring category and in response to your subsequent confirmation for Internship Program with us, we are pleased to offer you an Internship with us for **a period of 3 to 6 months**, starting Dec 2021.

During this period, you will be provided with a stipend of INR 12,000 per month equated to the planned duration of the Internship curriculum and will be paid only subject to successful completion of milestones as defined in the curriculum prior to the monthly stipend processing window for a given month based on your performance and attendance.

Actual commencement of Internship dates and duration would be shortly communicated to you and the internship would be based on the business demand aligned to your skill tracks.

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Prior to joining on the rolls of Cognizant, you must have successfully completed the prescribed Internship program. In the event of unsatisfactory Internship, Cognizant reserves rights at its sole discretion to revoke its employment offer.

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- 2 Passport-size photographs
- Pan Card
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- Personal individual bank account from a nationalized bank for processing stipend

Please do not hesitate to call us for any information you may need.

We wish you good luck.

Yours sincerely,
For **Cognizant Technology Solutions India Pvt. Ltd.**,



Maya Sreekumar
Vice President - Human Resource

I accept the terms and conditions of the internship program as mentioned above.

Signature:

Date:



ZOHO Corporation Private Limited

Estancia IT Park, Plot No. 140, 151,
Vallanchery Village, Chengalpeta Taluk,
Kancheepuram District - 603 202, Tamilnadu.
Ph : +91 - 44 - 6744 7070, Fax : +91 - 44 - 2270 7172
www.zohocorp.com

PROVISIONAL OFFER LETTER

To

Mr. Nishanth. S

Date: 16/11/2021

Ref No: Velammal/1/23/2022

Congratulations!

Based on your various round of interviews with ZOHO, we are happy to inform that you are being offered the position of **Technical Support Engineer**. Your annual cost to the Company is **Rs.5,60,000/- (Rupees Five Lakh Sixty Thousand Only)**.

We would like to extend you an internship opportunity as a "Project Trainee" as and when your final semester begins. We expect you to work on the project on a full time basis for a period of 5-6 months. During this project tenure you will be paid a stipend of Rs.15,000/- (Rupees Fifteen Thousand Only) This employment offer is valid subject to successful completion of your project.

(Note: The above may not apply to you if your College does not permit internships).

The breakup of your gross salary and benefits will be shared with you soon through a detailed Offer letter. The soft copy of the offer letter will be sent to your personal email ID and the hard copies will be handed over to you on your date of joining.

It is our pleasure that you have chosen us and we look forward to welcome you aboard!

Good Luck!


Authorized Signatory





07-Jan-2022

Radha Krishnan L
B.Tech Information Technology
Velammal College of Engineering and Technology, Madurai

Dear Radha Krishnan L,

Further to our Letter of Intent / Offer for the position of Programmer Analyst Trainee / Programmer Analyst aligned to the hiring category and in response to your subsequent confirmation for Internship Program with us, we are pleased to offer you an Internship with us for **a period of 3 to 6 months**, starting Dec 2021.

During this period, you will be provided with a stipend of INR 12,000 per month equated to the planned duration of the Internship curriculum and will be paid only subject to successful completion of milestones as defined in the curriculum prior to the monthly stipend processing window for a given month based on your performance and attendance.

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Please do not hesitate to call us for any information you may need.

We wish you good luck.

Yours sincerely,
For **Cognizant Technology Solutions India Pvt. Ltd.**,



Maya Sreekumar
Vice President - Human Resource

I accept the terms and conditions of the internship program as mentioned above.

Signature:

Date:

Temenos India PVT LTD

No.146 Sterling Road
Nungambakkam
Chennai 600 034 India
T: +91 (0) 44 7133 1000

www.temenos.com

CIN – U30006TN1995PTC032883

May 24, 2022

Invite for Internship

Dear **Reshma S**
48/1 Ragavendra Nagar,
Ii Cross Street, Ponmeni, Madurai-16.

It gives us immense pleasure in inviting you for Internship training with Temenos India (P) Ltd in response to the recommendation placed before the organization by your institution. Internship training is one of the ways in which Temenos contributes to the cause of professional education by providing students an opportunity to receive on the job training with us.

1. **Stipend:** You will be paid INR **15000** per month as a stipend during internship training.
 2. **Date of Joining:** **August 4, 2022**
 3. **Termination:** Fifteen Days' notice must be given should either party wish to terminate/discontinue the internship program. However, any misdemeanor or misconduct on the part of the Intern will justify immediate dismissal without notice.
 4. **Training Hours:** 8 hours per day, 5 days per week (Mon to Fri). Working hours may be subject to change following business requirements.
 5. **Place of work:** **Chennai, India.** You may however be required to take up assignments with subsidiaries of the group and/or our clients, which may include travel within India.
 6. **Vacation:** You will be eligible for one day leave per month during the internship. Apart from this you will also be entitled to statutory public holidays announced by Temenos India.
 7. **Confidentiality/ Non-Disclosure:** All matters, information or work undertaken by you in the course of your employment are confidential and you shall not release to third parties or make known any such matters, information or work without the prior written consent of the company.
 8. **Training:** You will be provided adequate classroom training and the duration of training would be purely based on the business requirement. During the Internship period, if your performance is found to be unsatisfactory or if it does not meet the prescribed criteria, your training can be terminated by the Company with one week notice.
- On conversion to Temenos employment, you need to sign the Training Agreement, which stipulates a condition that you have to serve the company for a minimum period of two (2) years after the Training period. Failing which you will be required to reimburse the Company an amount of INR 300,000/- (Rupees Three Lakhs Only) as Liquidated Damages, towards the cost of Training and Certification and all other costs related to Training.
9. **Company's Procedures:** Temenos has a Group Policy for staff that contains the company's operating rules and procedures with regard to Dress code, behavior, etc. You shall abide by them.
 10. **Passport:** You will need to produce the photocopy of the passport or receipt for having applied for the same.
 11. **Statutory Benefits:** You are not a full time employee of Temenos India and therefore statutory benefits like Provident Fund, ESI etc. are not applicable to you as an intern.

12. You shall defend, indemnify, and hold harmless Temenos India from and against any material claim, liability, demand, loss, damage, judgement or other obligation or right of action, which may arise as a result of:

- a) Breach of any provision of this letter;
- b) Misrepresentation; or
- c) Anything done or omitted to be done through the negligence, default or misconduct.

Please sign and return the attached acknowledgement copy of this letter before **August 4, 2022** to indicate your agreement to these terms and consideration of Internship.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'T. Sethu Rathinam', with a stylized flourish at the end.

T. Sethu Rathinam
Vice President – Human Resources



Date: 02-Oct-2021

To

Mr.SHRIRAAM K,
2.9.6, KARUPPAN ASARI STREET,
THENI ROAD, USILAMPATTI,
MADURAI-625532,TAMIL NADU.

Dear **Mr.SHRIRAAM K,**

Based on your application and the subsequent discussions you had with us we are pleased to have you associated with us as a **PROJECT TRAINEE** for a period of 6 months from the date of commencement in our organization. During this association you will be paid **Rs.15000/- (RUPEES FIFTEEN THOUSAND ONLY)** per month as a consolidated amount.

The internship will be for a period up to 6 months from the date of commencement. Based on your performance during this period and your interest in continuing the internship, your manager may extend the internship period beyond the initial 6 months. On successful completion of your curriculum project, you may be observed as an employee of Zoho as **TECHNICAL SUPPORT ENGINEER**. Salary will be decided at that time based on your performance.

This offer is subject to the following terms and conditions.

1. During the period of your association with Zoho, you shall keep strictly confidential any and all information that may come to your knowledge. You may share any such information with others, only on a 'need to know' basis.
2. You shall sign a Confidentiality Agreement with Zoho to protect the interests of the Company by maintaining confidentiality of all information, which may be accessible to you in the course of your association.
3. Zoho owns all right and interest to any intellectual property developed by you during the course of your association with the company.
4. Zoho reserves all rights to terminate you at any time during your association period, for any reason whatsoever, including without limitation, misuse of Zoho intellectual property, improper and unauthorized usage of internet Services, adverse finding in background verification report, misconduct and the like.
5. Zoho is under no obligation to recruit you on its roll of employees at the end of your project work. However if your project work and conduct are found to be completely satisfactory, you may be considered for employment, in accordance with Zoho's then current policy.





VALIDITY

This Project Trainee Offer is enclosed with some of our important policies. You are requested to download, read, understand and sign the documents on or before **09-Oct-2021**. Your signature indicates your acceptance of the terms and conditions of this offer.

Upon submitting your acceptance, you will be asked to provide a tentative date of joining in the personal details form. However, closer to the actual date of joining you will receive a confirmation email from us.

The matters related to your compensation are strictly confidential between you and the company and should be treated as such.

I am sure you will find this offer very exciting and I, on behalf of Zoho, assure you of a very rewarding career in our organization.

With Best Wishes,

Yours Sincerely,
For ZOHO CORPORATION PRIVATE LIMITED

Mohammed Sohail
Manager - HR

I hereby confirm that I have read, understood and accepted the offer, agreement and the company policies.

Signature:

Date of Offer acceptance:

Name :

Snriraam K

Place :





14-Jan-2022

Tharun T S
B.Tech Information Technology
Velammal College of Engineering and Technology, Madurai

Dear Tharun T S,

Further to our Letter of Intent / Offer for the position of Programmer Analyst Trainee / Programmer Analyst aligned to the hiring category and in response to your subsequent confirmation for Internship Program with us, we are pleased to offer you an Internship with us for **a period of 3 to 6 months**. Your Internship onboarding will be scheduled anytime between now, through end of March 2022 based on your availability factoring your college exam schedule and our business requirements.

During this period, you will be provided with a stipend of INR 12,000 per month equated to the planned duration of the Internship curriculum and will be paid only subject to successful completion of milestones as defined in the curriculum prior to the monthly stipend processing window for a given month based on your performance and attendance.

Actual commencement of Internship dates and duration would be shortly communicated to you and the internship would be based on the business demand aligned to your skill tracks.

Though Cognizant Internship being a pre- requisite skill and capability development program, it does not guarantee employment. However, the successful completion of internship will form a critical part of your employment with Cognizant if an opportunity arises in future.

You will undergo a learning curriculum as per the learning track assigned to you. The learning path will include in-depth sessions, hands on exercise and project work. There will also be series of webinars, quizzes, SME interactions, mentor connects, code challenges, assessments etc. to accelerate your learning. The outcome during Internship would be monitored through formal evaluations.

Prior to joining on the rolls of Cognizant, you must have successfully completed the prescribed Internship program. In the event of unsatisfactory Internship, Cognizant reserves rights at its sole discretion to revoke its employment offer.

Please also note that:

- The Internship timings would be for 9 hours per day from Monday through Friday aligned to the working timings followed in Cognizant
- Interns are covered under Cognizant's calendar holidays of the respective location of internship and you would need to adhere with minimum attendance requirements. Prior approvals are must towards any unavoidable leave or break requests during the program.
- There would be zero tolerance to plagiarisms and misconduct during the internship. Any such incident reported will lead to immediate cancellation of internship without any notice.
- You would be required to ensure timely completion and submission of assignments, project work and preparation required prior to the sessions.
- You may be required, to travel to other locations within India if there is a business need as per your internship program
- Cognizant reserves rights regarding IT infra as applicable and access to information and material of Cognizant during the internship period and may modify or amend the Cognizant GenC program terms and conditions from time to time
- Stipend payment will be done for the prescribed Internship Curriculum period only and no additional payment will be done for any delay in completion.
- Attendance and successful completion of Milestone(s) are the eligible factors for processing stipend

payment and tenure spent will not guarantee your monthly stipend payment.

At the time of your reporting for the internship, you will be required to sign a Non - Disclosure Agreement with the company. During the course of your Internship and after completion of the same, you are required to maintain strictest confidentiality with respect to company proprietary or products that you access or come into contact with, during your project as an Intern, at all times as per our Policy. Use of company proprietary information or products shall not be made without prior permission from the concerned authority. Any breach of information security will be dealt as per Company Policy.

You will also be required to submit the following documents at the time of reporting;

- Photocopy of your Passport & Visa
- Photocopy of your Certificates / Mark Sheets in support of your Educational Qualification(s)
- 2 Passport-size photographs
- Pan Card
- Aadhar Card
- Personal individual bank account from a nationalized bank for processing stipend

Please do not hesitate to call us for any information you may need.

We wish you good luck.

Yours sincerely,
For **Cognizant Technology Solutions India Pvt. Ltd.**,



Maya Sreekumar
Vice President - Human Resource

I accept the terms and conditions of the internship program as mentioned above.

Signature:

Date:



Vengadesh KS <venkyks777@gmail.com>

Summer Internship at Zoho

Incubation-HR <incubation-hr@zohocorp.com>
Bcc: <venkyks777@gmail.com>

Wed, 9 Jun 2021 at 4:18 PM

Hi

Greetings from ZOHO Corporation.

Congratulations!

Your profile has been shortlisted for the online Summer Internship process at Zoho. **You have already been informed that this is an online process. So, please make sure you have a good laptop and a proper broadband connection to go through the internship process.**

Your internship process will commence from 10th June 2021.

Please note down a few points:

1. Taking leave/permission during the period of internship will not be entertained.
2. You will be assessed from day one.
3. Our intention of conducting this process is to retain the candidate as an Intern/employee upon completing the process successfully and based on the candidate's performance during the period.
4. Candidates who are employed (Full time/part time/freelancing) are not eligible for the internship process.
5. **Candidates who have been employed previously should inform us about this.** We will verify the previous employment documents as part of the internship process.

We have sent you the policy documents. Please sign them all via Zoho Sign. In case you need to take a day off due to some emergency, please keep your manager informed so that your stipend can be processed accordingly.

A member of your team will be in touch with you on your date of joining and will guide you from there on. If you face any delay, please contact Shankar (8870162636)

Please share the following as a response to this email

- Your bank account number along with the IFSC code
- An image of your bank pass book (For us to cross check the account number and IFSC Code)
- Your emergency contact number (Should be either your parents' or guardian's).

Note:

Zoho office is not at a commuting distance from most parts of Chennai, so we do not recommend daily commuting. This is to give you an early heads up about our policy, if you get an opportunity to work with us, it's understood that you'll be moving close to ZOHO-ESTANCIA i.e within 5-10 km radius.

Regards
Dheepa
HR Operations



+91 97890 50735